

# THE BLUE PAGES

**PAYMASTER PRO LLC**  
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## W-2 Season is Fast Approaching!

### Don't Wait Until the Last Minute to Order Your W-2 Forms.

For all of us who work with payroll, the falling leaves of autumn signify not just a change of seasons but the approach to our busiest time of year.

Ordering your W-2 forms now means you'll be able to take advantage of the discount, and you won't have to worry about it at the last minute.

Of course, when you order your W-2s forms from PayMaster Pro, you can be assured that they will work with PayMaster.

The IRS has announced that W2 forms will have a slight change to the paper format for tax year 2008. The electronic format EFW2 has changed as well for tax year 2008.

PayMaster for Windows will have an update as soon as the specifications becomes final .

Be sure to keep your support contract current so that you can receive these updates.

Fill out the enclosed order forms and fax them back today for the largest savings.

All orders must be **prepaid** and availability is not guaranteed after 12/15/08 .

Order your forms today and get a **10% discount if received by 10/31/08**  
**5% discount if received by 11/30/08**, and receive the added bonus of having that task out of the way before the busy holiday season starts!



## New Free Benefit: Payroll Blog

We would like to invite you to visit our new Payroll News Blog.

[paymaster-pro.com/payrollblog](http://paymaster-pro.com/payrollblog)

Since the Blue Pages only comes out four times a year, the blog allows us to update our end users on the latest payroll and restaurant news on a daily basis.

The Payroll News Blog will have the latest news relating to payroll, the restaurant industry and the PayMaster Hospitality software.

The blog also allows you to comment and discuss the latest news and network with other payroll professionals.

### Recent discussions include:

*Make Your Restaurant Green and Charge More*

*Presidential candidates discuss increasing the Social Security tax*

*Weak economy effects casual dining*

*State minimum wage chart*

Join the discussion at [paymaster-pro.com/payrollblog](http://paymaster-pro.com/payrollblog)

and share your payroll and restaurant expertise.

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## Presidential candidates discuss merits of increasing the Social Security tax

With less than two months until the 2008 presidential election, both candidates have expressed their views about a possible Social Security tax increase.

The Federal Insurance Contributions Act (FICA) imposes two taxes on employers, employees, and self-employed workers — one for Old Age, Survivors and Disability Insurance (OASDI; commonly known as the Social Security tax), and the other for Hospital Insurance (HI; commonly known as the Medicare tax). The FICA tax rate for employees and employers is 7.65% each — 6.2% for OASDI and 1.45% for HI. There is a maximum amount of compensation subject to the OASDI tax (i.e., \$102,000 in 2008), but no maximum for HI. Employers and employees will each pay a maximum OASDI tax of \$6,324 in 2008.

Recently, Democratic Sen. Barack Obama (D-IL) called for higher Social Security taxes on wage earners making greater than \$250,000 annually. The tax would not apply to wages between the current cap and \$250,000. The Senator has not released any other specifics on how this tax would work but has stated that his plan would “allow us to extend the life of Social Security” without raising the retirement age or cutting benefits.

Sen. John McCain’s (R-AZ) position on a Social Security tax increase is less clear. In an ABC interview on July 27th, McCain said that when it comes to fixing Social Security, “everything is on the table,” including a possible payroll tax increase. However, in a campaign speech after the ABC interview, McCain promised to fix the Social Security system without raising taxes.

### Auto Update Your SSN Database.

Each month the SSA releases an updated list of Social Security Numbers that are newly issued as of that date. PayMaster uses this list to double check your input when you enter a new hire. If you get a message when entering a SSN, it could mean that its a newly issued number and your database is out of date. If you still get a warning of a invalid SSN after updating, you might double check your input or use the built in SSA Verification report that interfaces with the SSA’s online verification system.

To update your program, just go to Utilities/Apply SQL Patches and then click on Internet/Check for SQL Updates.

It should download the patch called validSSN.sql and then apply this patch to all companies.

## PayMaster Remote Backup

PayMaster Pro is now offering a simple and secure way to protect your important and sensitive data.

**One Click Backup / One Click Transfer:** After each payroll, one click of a button creates a full backup of your company’s data. With a subscription to this new service, one additional click will transfer your data to our secure site.

**Secure and Safe:** We encrypt your files **twice** using state of the art, hacker proof 128-bit technologies before backing them up securely offsite. Files remain encrypted at our secure data centers, so only you can see them. We will also be backing up the datacenter locally in case of datacenter failure to further ensure availability.

You will receive a unique key that will contain your username and password to ensure that only you can access and decrypt your files. For your convenience, all subscribers will have next year’s subscription added to your support contract when due and the regular price will be prorated at that time. Please contact sales **today** for pricing and immediately begin protecting your data.

## Don’t Let Your Auto-Update and Support Expire !

With end of year fast approaching it’s a good time to check if your support contract is up to date.

Without a current support contact you will miss :

**important year end updates ,  
modules to make your job easier and  
procedures that help you stay compliant.**

Your continued support allows PayMaster Pro to:

**keep on top of the ever changing tax laws and  
requirements so you do not have to,  
and develop new reports and procedures to  
keep your company in compliance.**

**2008 W2 Order Form**

Name : \_\_\_\_\_  
 Street Address : \_\_\_\_\_  
 City / State / Zip : \_\_\_\_\_  
 Phone : \_\_\_\_\_  
 Fax : \_\_\_\_\_

Check / Credit Card (circle one)   VISA   MasterCard   American Express   Discover  
 COD (Add \$25.00)

Credit Card Number: \_\_\_\_\_ CSV \_\_\_\_\_ Exp Date: \_\_\_\_\_

Name as it appears on card: \_\_\_\_\_

Billing Addr ( if different ) \_\_\_\_\_

Billing City / State / Zip \_\_\_\_\_

Quantity	Order #	Description	Unit Price	Total

**Notes:**

Circle here if Computer Aid will be printing  
 your W2s this season

<b>Subtotal A</b>	
Shipping 15% of Subtotal A (\$10 Min)	
+ COD \$25	
Subtract Discount By 10/31/08 10% of Subtotal A By 11/30/08 5%	
<b>SubTotal B</b>	
VA add sales tax 4.5%	
Printing Fee	
<b>Balance Due</b>	

**PayMaster Pro LLC**  
**2008 W-2 Pricing Chart**  
**Fax ( 703) 281-3461**

**10% Off before 10/31/08**  
**5% Off before 11/30/08**

Description	Order By:	50	100	200	300	500	1000	2000	4000	5000
Perforated Paper 2UP Laser	PP2	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
Perforated Paper 3UP Laser	PP3	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
Perforated Paper 4UP Laser	PP4	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
<b>Laser preprinted: Copy A only</b>	<b>Copy A</b>	<b>\$9.00</b>	<b>\$18.00</b>	<b>\$36.00</b>	<b>\$54.00</b>	<b>\$90.00</b>	<b>\$180.00</b>	<b>\$355.00</b>	<b>\$710.00</b>	<b>\$900.00</b>
W3 Laser	W3L	<b>COST PER SHEET \$1.00</b>								
Laser 2UP Envelopes	2UPENV	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
Laser 3UP Envelopes	3UPENV	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
Laser 4UP Envelopes	4UPENV	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
<b>Limited Quantity Available of Preprinted Forms (Will not be DOS compatible)</b>										
Laser Preprinted Forms (Copy 1,D,employee)		\$9.00	\$18.00	\$36.00	\$54.00	\$90.00	\$180.00	\$355.00	\$710.00	\$900.00
1099 Laser Forms	1099L	\$15.00	\$30.00	\$60.00	\$90.00	\$150.00	\$300.00	\$600.00	\$1200.00	\$1500.00
1099 Env	1099ENV	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00

## State News

### Oklahoma Withholding.

A tax amnesty program is in effect from September 15th to Nov. 14, 2008. A taxpayer will be entitled to a waiver of penalty, interest, and other collection fees due on eligible taxes (including withholding taxes), if the taxpayer voluntarily files delinquent tax returns and pays the taxes due during the compliance initiative. The Oklahoma Tax Commission has now adopted emergency rules on the program (see <http://www.tax.ok.gov/rules/ER-VCI-08.pdf>)

**Ohio Withholding.** Delaware City voters have tentatively approved a municipal income tax increase of 0.15%. Effective Jan. 1, 2009, the tax rate will be 1.55% (the current tax rate is 1.40%)

**Indiana** There will be a new county income tax rate table in effect from Oct. 1, 2008 through Sept. 30, 2009.

**New Hampshire** Effective September 1st, the minimum wage rate increased from \$6.55 per hour to \$7.25 per hour

### Pennsylvania Withholding.

Governor Rendell says that recent legislation ( L. 2007, S1063) will provide a more efficient system for collecting local taxes. The legislation includes a number of improvements, including: (1) establishing uniform withholding remittance and distribution requirements, (2) requiring employers to withhold all local income taxes imposed on their employees' compensation and remit them to a single collector (even if the employer operates in multiple counties), and (3) instituting a continually updated tax register with a maximum of twice yearly tax rate changes. The Commonwealth will be required to issue one set of rules and regulations that apply to all taxpayers, employers, and tax collectors. The Department of Community and Economic Development will be required to develop uniform forms, notices, reports, schedules and codes for school districts, municipalities, and tax collection districts [ Pennsylvania Tax Update 136, 06/01/2008 ].

### New York Wage and Hour.

A Department of Labor (DOL) investigation of the state's car wash industry found that over 78% were in violation of minimum wage and overtime laws, totaling more than \$6.5 million in estimated underpayments. The investigation was the first of several statewide proactive industry investigations planned by the Division of Labor Standards, **which now conducts proactive investigations of low-wage employers regardless of whether formal complaints have been received**

### Kentucky Withholding.

Effective Jan. 1, 2008, changes to the Lexington-Fayette Urban County Government (LFUCG) occupational license tax include: (1) an initial registration fee for new businesses of \$25, (2) the requirement that businesses file copies of their Form 1099 with LFUCG, (3) revision of the due date for the annual payroll reconciliation from January 31 to February 28, and (4) revision of the penalties for failure to file or pay to 5% per month, with a minimum penalty of \$25 and a maximum of 25% (penalty was previously 4.5% with no minimum or maximum).



It pays to know your business

PayMaster Support Hours  
Monday-Friday 9AM-5PM EST

We will be closed on the following Holidays.

Thanksgiving	Nov 27,28 2008
Christmas	Dec 25,26 2008
New Years	Jan 1,2 2009

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*“Helping Employers Do Payroll Right”*

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WE'RE ON THE WEB!  
[WWW.PAYMASTER-PRO.COM](http://WWW.PAYMASTER-PRO.COM)

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**W2 Order Form Inside!**  
Order Today and Save!  
**10% Off before 10/31/08**  
**5% Off before 11/30/08**

**TO :**

501 Church St. Suite 306  
Vienna VA 22180  
Payroll the Right Way since 1983  
We Value Your Business, Thanks Again!

**PAYMASTER**  
*Hospitality*  
It pays to know your business