

# THE BLUE PAGES

**PAYMASTER PRO LLC**  
501 CHURCH ST NE SUITE 306 VIENNA VA 22180 | 703-281-7486

## W-2 Season is Fast Approaching!

### Don't Wait Until the Last Minute to Order Your W-2 Forms.

For all of us who work with payroll, the falling leaves of autumn signify not just a change of seasons but the approach to our busiest time of year.

Ordering your W-2 forms now means you'll be able to take advantage of the discount, and you won't have to worry about it at the last minute.

Of course, when you order your W-2s forms from PayMaster Pro, you can be assured that they will work with PayMaster.

The IRS has announced that W2 forms will have a slight change to the paper format for tax year 2009. The electronic format EFW2 has changed as well for tax year 2009.

PayMaster for Windows will have an update as soon as the specifications becomes final .

Be sure to keep your support contract current so that you can receive these updates.

Fill out the enclosed order forms and fax them back today for the largest savings.



All orders must be **prepaid** and availability is not guaranteed after 12/15/09 .

Order your forms today and get a **10% discount if received by 10/31/09** **5% discount if received by 11/30/09**, and receive the added bonus of having that task out of the way before the busy holiday season starts!

## Restaurant Industry Outlook Improved in July

The outlook for the restaurant industry improved somewhat in July, as the National Restaurant Association's index of restaurant activity registered its first gain in three months. The NRA's monthly composite index tracks the health of and outlook for the U.S. restaurant industry . It stood at 98.1 in July, up 0.3 percent from its June level. However, the index still remained below 100 for the 21st consecutive month, which signifies contraction in the index of key industry indicators.

Although same-store sales remained negative in July, restaurants reported an improvement from June's soft performance. Twenty-six percent of restaurant operators reported a same-store sales gain between July 2008 and July 2009, up

from a record-low 22 percent of operators who reported positive sales in June.

Restaurant operators are also more optimistic about the direction of the economy. Thirty-two percent of restaurant operators said they expect economic conditions to improve in six months, up from 24 percent who reported similarly last month. In comparison, 24 percent of operators expect economic conditions to worsen in six months, down from 26 percent who reported similarly last month.

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## Federal and State News

### Federal

New federal domestic per diem rates go into effect on October 1st. Rates range from \$116 to \$411

Beginning Sept. 21, 2009, employers will no longer be able to speak to a person at the Social Security Administration (SSA) to verify an employee's SSN. Employers must use either the new Telephone Number Employer Verification (TNEV) service or the Social Security Number Verification Service (SSNVS)

### Louisiana

The Louisiana Department of Revenue (DOR) is conducting a tax amnesty program through Oct. 31, 2009. Program participants will not have to pay penalties on balances due and will only have to pay half of the interest that would normally be charged

### Ohio

Effective Oct. 1, 2009, the Columbus income tax rate increases from 2% to 2.5%. The increase affects all individuals residing in and working in the City of Columbus

### Texas

Effective Sept. 1, 2009, employers with 250 or more employees must remit child support payments by electronic funds transfer or electronic data exchange no later than the second business day after the pay date. Electronic payment is optional for employers with fewer than 250 employees

### Auto Update Your SSN Database.

Each month the SSA releases an updated list of Social Security Numbers that are newly issued as of that date. PayMaster uses this list to double check your input when you enter a new hire. If you get a message when entering a SSN, it could mean that its a newly issued number and your database is out of date. If you still get a warning of a invalid SSN after updating, you might double check your input or use the built in SSA Verification report that interfaces with the SSA's online verification system.

To update your program, just go to Utilities/Apply SQL Patches and then click on Internet/Check for SQL Updates.

It should download the patch called validSSN.sql and then apply this patch to all companies.

### Maryland

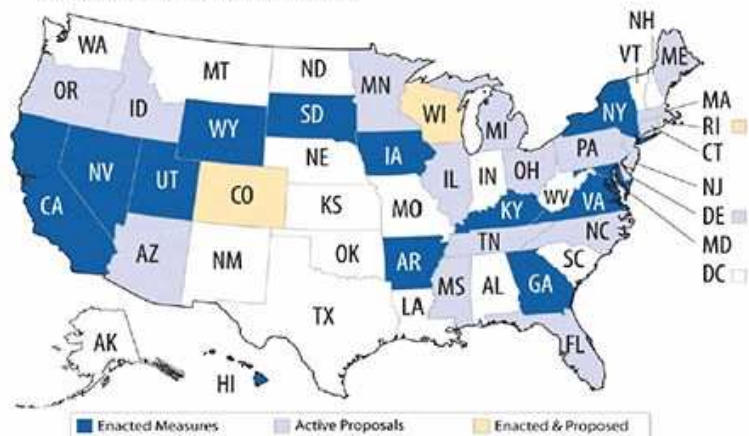
The State is conducting a tax amnesty program through Oct. 30, 2009

### New Jersey

The New Jersey Division of Taxation has issued new percentage method withholding tables as a result of recent legislation that increased personal income tax rates for taxpayers with gross income over \$400,000. The increase applies to the entire 2009 tax year. Employers must withhold at a 12% rate from salaries, wages, and other remuneration paid in excess of \$400,000 during the remainder of 2009. The new withholding rates must be implemented by all employers no later than Oct. 1, 2009.

### 2009 State Tax Increases

Lawmakers in 33 states have enacted or are actively considering proposals to increase taxes and/or fees.



Noter: Status as of May 5, 2009.

### ***Don't Let Your Auto-Update and Support Expire !***

With end of year fast approaching it's a good time to check if your support contract is up to date.

Without a current support contact you will miss :

**important year end updates ,  
modules to make your job easier and  
procedures that help you stay compliant.**

Your continued support allows PayMaster Pro to:

**keep on top of the ever changing tax laws and  
requirements so you do not have to,  
and develop new reports and procedures to  
keep your company in compliance.**

**2009 W2 Order Form**

Name : \_\_\_\_\_  
 Street Address : \_\_\_\_\_  
 City / State / Zip : \_\_\_\_\_  
 Phone : \_\_\_\_\_  
 Fax : \_\_\_\_\_

Check / Credit Card (circle one) VISA MasterCard American Express Discover  
 COD (Add \$25.00)

Credit Card Number: \_\_\_\_\_ CSV \_\_\_\_\_ Exp Date: \_\_\_\_\_

Name as it appears on card: \_\_\_\_\_

Billing Addr ( if different ) \_\_\_\_\_

Billing City / State / Zip \_\_\_\_\_

Quantity	Order #	Description	Unit Price	Total

**Special Printing Instructions:**

<b>Subtotal A</b>	
Shipping 15% of Subtotal A <b>(\$10 Min)</b>	
+ COD \$25	
Subtract Discount By 10/31/08 10% of Subtotal A By 11/30/08 5%	
<b>SubTotal B</b>	
VA add sales tax 5.0%	
Printing Fee (\$150/hr)	
<b>Balance Due</b>	

Circle here if Computer Aid will be printing your W2s this season

**PayMaster Pro LLC**  
**2009 W-2 Pricing Chart**  
**Fax ( 703) 281-3461**

**10% Off before 10/31/09**  
**5% Off before 11/30/09**

Description	Order By:	50	100	200	300	500	1000	2000	4000	5000
Perforated Paper 2UP Laser	PP2	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
Perforated Paper 3UP Laser	PP3	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
Perforated Paper 4UP Laser	PP4	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
<b>Laser preprinted: Copy A only</b>	<b>Copy A</b>	<b>\$9.00</b>	<b>\$18.00</b>	<b>\$36.00</b>	<b>\$54.00</b>	<b>\$90.00</b>	<b>\$180.00</b>	<b>\$355.00</b>	<b>\$710.00</b>	<b>\$900.00</b>
W3 Laser	W3L	<b>COST PER SHEET \$1.00</b>								
Laser 2UP Envelopes	2UPENV	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
Laser 3UP Envelopes	3UPENV	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
Laser 4UP Envelopes	4UPENV	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00
<b>Limited Quantity Available of Preprinted Forms (Will not be DOS compatible)</b>										
Laser Preprinted Forms (Copy 1,D,employee)		\$9.00	\$18.00	\$36.00	\$54.00	\$90.00	\$180.00	\$355.00	\$710.00	\$900.00
1099 Laser Forms	1099L	\$15.00	\$30.00	\$60.00	\$90.00	\$150.00	\$300.00	\$600.00	\$1200.00	\$1500.00
1099 Env	1099ENV	\$8.00	\$16.00	\$32.00	\$48.00	\$80.00	\$160.00	\$320.00	\$640.00	\$800.00

## State News continued...

### California Governor signs bills including revenue acceleration provisions

As expected, Gov. Arnold Schwarzenegger signed the state budget passed by the California Legislature, including two budget trailer bills **that increase personal income tax withholding**, accelerate the installment payments for personal income and corporation franchise and income taxes, retroactively revise the estimated tax underpayment penalty to conform the application of withholding credits to the revised estimated tax installment percentages, and generally conform to federal backup withholding provisions.

Withholding. A.B. 17 increases **payroll withholding by 10%, effective for wages paid after October 31, 2009**. Similarly, withholding on supplemental wages increase from 6% to 6.6% effective for supplemental wages paid after October 31, 2009. For stock options and bonus payments that constitute wages paid after October 31, 2009, the withholding rate increases from 9.3% 10.23%.

As of Sep1 2009 , new tax tables have NOT been released by the CA DOR. As soon as official information is released an updated tax table will be available for all PayMaster users.

### Wisconsin raises withholding. 10/1/2009

The Wisconsin Employer's Withholding Tax Guide (Publication W-166) has been updated. The withholding tables and alternate methods of withholding (A and B) have been revised due to the new top individual income tax rate of 7.75 percent and bracket adjustment resulting from inflation.

The top individual income tax rate is increased from 6.75 percent to 7.75 percent (effective for taxable years beginning on or after January 1, 2009). Interest on underpayment of estimated tax will not be charged when the estimated tax was underpaid due to the change in brackets. This applies only to the taxable year to which the bracket changes apply.

**The revised withholding tables or alternate methods should be implemented no later than October 1, 2009.**

Oct012009\_tax\_WI.sql is available now for updating. Contact support for information on how to update your program for this important WI update.



It pays to know your business

### California Taxpayers Should Review Their Withholding to Avoid Tax Bills

In June a new tax law raised California's personal income tax rates by .25 percent. The law also reduces the dependent exemption credit to the same amount of the personal exemption credit—a \$210 difference per dependent using 2008 amounts. As reported above a new 10% increase in withholding goes into effect on Oct 1st. Some taxpayers may need to increase their wage withholding now to avoid owing taxes next April.

The Employment Development Department (EDD) made new withholding tables available to employers in April, but taxpayers may be under withheld at least from January through April 2009. **The updated tax tables were issued to Paymaster users in April but you still may be underwithheld as the increase was retro active.**

The new withholding tables factor in the changes for the tax rate increase only, so taxpayers claiming dependent exemption credits may still need to modify their wage withholding on Form DE 4, Employee's Withholding Allowance Certificate, to make any needed changes to the number of allowances they claim.

PayMaster Support Hours  
Monday-Friday 9AM-5PM EST

We will be closed on the following Holidays.

Thanksgiving	Nov 26,27 2009
Christmas	Dec 24,25 2009
New Years	Dec 31,Jan 1 2010

**PAYMASTER PRO LLC**  
501 CHURCH ST NE SUITE 306 VIENNA VA 22180 | 703-281-7486

*“Helping Employers Do Payroll Right”*

Phone: (800) 327-4243  
Support Fax: (866) 504-1991  
Check Orders: (703) 281-7486  
VA Fax: (703) 281-3461  
E-mail: [info@paymaster-pro.com](mailto:info@paymaster-pro.com)

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Order Today and Save!  
**10% Off before 10/31/09**  
**5% Off before 11/30/09**

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501 Church St. Suite 306  
Vienna VA 22180  
Payroll the Right Way since 1983  
We Value Your Business, Thanks Again!

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*Hospitality*